

Internal Quality Assurance Cell - PSMC

Minutes of Meeting

Date: December 26, 2025

Time: 11.30 AM Onward

Venue: College Council Room, PSMC

The agenda for the meeting was as follows:

Agenda Number	Agenda
25.01.01	To approve the minutes of meeting held on December 24, 2024
25.01.02	To review report of actions taken subsequent to the meeting dated December 24, 2024
25.01.03	To review data collection, verification and compilation for the academic year 2023-24 and 2024-25 [YTD]
25.01.04	To review submission of Data for UGC and NIRF-2025 cycle by IQAC-PSMC
25.01.05	Any other matter with permission of the Chair

Following members were present:

1. Dr Dinesh Kumar, Addl. Dean, UGME, Prof., Community Medicine
2. Dr Harsha Jani, Addl. Dean, PGME, Prof., Ophthalmology
3. Dr Jyoti Mannari, Professor, General Medicine
4. Dr Praveen Singh, Professor, Anatomy
5. Dr Suman Singh, Professor, Microbiology
6. Dr Nirav Vaghela, Principal & Professor, K M Patel Inst. of Physiotherapy
7. Dr Tejal Gandhi, Principal, Anand Pharmacy College, Anand
8. **Dr Minal Patel, Professor, Physiology [Invitee]**
9. Dr Monica Gupta, Asso. Dean, Academic Excellence & Accreditation, Coordinator, IQAC, PSMC

Following members of IQAC, PSMC remained absent with permission:

1. Dr Swapnil Agarwal, Dean, PSMC, Prof., FMT
2. Dr Barna Ganguly, Professor, Pharmacology
3. Dr Chirag Patel, Asst. Dean, Diagnostic Service, Professor, Microbiology
4. Dr Somashekhar Nimbalkar, Professor, Neonatology



PROCEEDINGS:

Dr Monica Gupta welcomed the members to the meeting.

Agenda: 25.01.01: To approve the minutes of the meeting held on 24-12-2024

Discussion:

The minutes of the meeting dated 24-12-2024 were circulated along with agenda of this meeting on 24-12-2024. There were no suggestions or comments.

Resolution:

The minutes of the meeting of IQAC, PSMC dated 24-12-2024 are hereby approved.

Agenda: 25.01.02: To review report of actions taken subsequent to the meeting dated 24-12-2024

Discussion:

Dr Monica Gupta presented the report of actions taken subsequent to the meeting held on 24-12-2024.

Dr Dinesh Kumar informed that since the university already has Students Grievance Redressal Cell, college need not create separate cell for the same purpose. He further mentioned that policy for curriculum revision is already in place.

Dr Dinesh Kumar mentioned that digital platform for alumni association is already in place. Data collection needs to be done. Dr Monica Gupta mentioned that report on activities done by PSMC Alumni Association needs to be submitted to IQAC.

Dr Tejal Gandhi raised concern regarding some of the agenda still having work in progress status. Dr Monica Gupta replied that these will be taken care as soon as possible.

Members took note of the same.

Agenda: 25.01.03: To review data collection, verification and compilation for the academic year 2022-23, 2023-24 and 2024-25 [YTD]

Discussion:

Dr Monica Gupta informed that three years' data has been submitted by all departments in format provided by university for AAA.



Dr Suman Singh mentioned that GNUMS can be useful for data collection. Training on usage of GNUMS needs to be arranged for better utilization. Usage of GNUMS should be made mandatory.

Dr Minal Patel mentioned that training was conducted in past. Still utilization of GNUMS is not as expected.

Resolution:

Coordinator of IQAC, PSMC in consultation with Director, IQAC, BU to resume the process of auditing of the pending data for academic year 2022-23 by end of February, 2025.

Coordinator of IQAC, PSMC to resume the process of collecting data for the academic year 2023-24 and 2024-25 immediately.

Agenda: 24.01.04: To review submission of Data for UGC and NIRF-2025 cycle by IQAC-PSMC

Discussion:

Data Collection for NIRF 2026 has been completed. Since the portal has yet not opened, submission of data to NIRF is pending.

Member took note of the same.

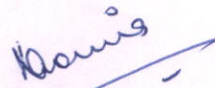
Agenda: 24.01.05: Any other matter with the permission of the Chair.

Discussion:

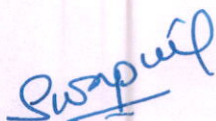
Dr Monica Gupta suggested that all policies should be uploaded on institute's website. Dr Tejal Gandhi mentioned that for NAAC, dissemination and execution of policies/ information is more important. Dr Dineshkumar mentioned that relevant policies have been uploaded on institute's website.

Members took note of the same.

The meeting ended with Thanks to the chair.



Dr Monica Gupta
Coordinator, IQAC, PSMC
Asso. Dean, Academic Excellence & Accreditation



Dean
Pramukhswami Medical College
Karamsad, Dist. Anand (Gujarat)-388 325.

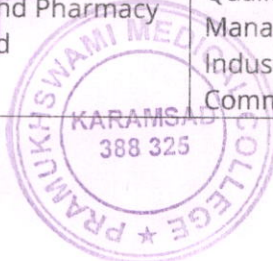


INTERNAL QUALITY ASSURANCE CELL - PSMC

Attendance Sheet

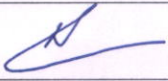
Program / Event:	Meeting of IQAC (PSMC)
Date: 26-12-2025	Venue: College Council Hall, PSMC
Time: 11:30 AM Onwards	Email: iqacpsmc@bhaikakauniv.edu.in

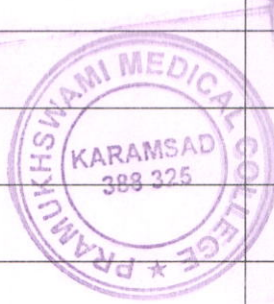
Sr. No.	Name	Designation & Department	Role	Sign
1	Dr Swapnil Agarwal	Dean	Chairperson, IQAC PSMC	leave.
2	Dr Monica Gupta	Asso. Dean, Academic Excellence & Accreditation Professor, Pathology	Coordinator, IQAC PSMC	Monica
3	Dr Harsha Jani	Addl. Dean, PGME Professor, Ophthalmology	Member	H.C. Jani
4	Dr Dinesh Kumar	Addl. Dean, UGME & Academic Administration Professor, Community Medicine	Member	Dinesh
5	Dr Somashekhar Nimbalkar	Professor, Neonatology	Member	Somashekhar
6	Dr Jyoti Mannari	Professor, General Medicine	Member	Jyoti
7	Dr Praveen Singh	Professor, Anatomy	Member	Praveen
8	Dr Suman Singh	Professor, Microbiology	Member	Suman
9	Dr Barna Ganguly	Professor, Pharmacology	Member	leave
10	Dr Chirag Patel	Professor, Microbiology	Member (Senior Administrative Official)	leave
11	Dr Nirav Vaghela	Principal, K M Patel Inst. of Physiotherapy, Karamsad	External Expert on Quality Management/ Industry/ Local Community	Nirav 26-12-25
12	Dr Tejal Gandhi	Principal, Anand Pharmacy College, Anand	External Expert on Quality Management/ Industry/ Local Community	Tejal 26/12/25



PRAMUKHSHWAMI MEDICAL COLLEGE

Constituent College of Bhaikaka University
 Gokalnagar, Karamsad-388325, Dist. Anand Gujarat

13	Dr. Minal Patel	Prof. & Head, Physiology	Invitee	
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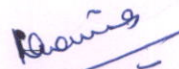
The agenda for the meeting was as follows:

Agenda Number	Agenda
26.01.01	To approve the minutes of meeting held on December 23, 2024
26.01.02	To review report of actions taken subsequent to the meeting dated February 8, 2023
26.01.03	To review data collection, verification and compilation for the academic year 2022-23, 2023-24 and 2024-25 [YTD]
26.01.04	To review submission of Data for UGC and NIRF-2025 cycle by IQAC-PSMC
26.01.05	Any other matter with permission of the Chair

All concerned are requested to attend the meeting.

Attachments:

1. Minutes of the meeting of IQAC held on December 23, 2024.
2. Action Taken report of the meeting held on December 23, 2024



Dr Monica Gupta
**Asso. Dean, Academic Excellence &
Accreditation**
(Coordinator, IQAC, PSMC)

